



South Staffordshire plc Aspire Graduate programme 2013

GRADUATE APPLICATION FORM

Please complete this PDF form and return it by e-mail to caroline@aspiregraduates.co.uk. You can save this form at any time. The deadline for completed applications is **5th July 2013**. Late applications will not be considered. **ONLY INFORMATION PROVIDED ON THIS APPLICATION FORM WILL BE CONSIDERED**. A curriculum vitae will not be accepted at this stage but will be required at the second stage in the application process. Candidates will outline clearly how their qualifications and experience meet both the essential and preferred requirements as set out in the criteria section on the website. All information given will be treated with the strictest confidence. Continuation sheets may be added if necessary.

1. PERSONAL DETAILS

Last name:	<input type="text"/>	Home telephone:	<input type="text"/>
First name:	<input type="text"/>	Mobile number:	<input type="text"/>
Title:	<input type="text"/>	Work telephone:	<input type="text"/>
Address:	<input type="text"/>		
Postcode:	<input type="text"/>	E-mail:	<input type="text"/>

Do you have the right to work in the UK? Yes No

Note: the company will require proof of this right before an offer of employment can be confirmed - for example, birth certificate, passport and/or any other appropriate document required to confirm your right to work in the UK as required by the Asylum and Immigration Act 1996 will be required as part of the recruitment process.

Do you have a current driving licence? Yes No

Provisional licence? Yes No



2. SECONDARY EDUCATION

Year from	Year to	Name of School or College
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Examinations taken and qualifications gained (specify grades)

3. FURTHER / HIGHER EDUCATION

Year from	Year to	Name of College, University or Institution (state full or part-time)
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Subjects taken and qualifications gained (specify grades or degree class obtained)

4. MEMBERSHIP OF PROFESSIONAL ORGANISATIONS

Date joined	Organisation	Grade of membership (if appropriate)
<input type="text"/>	<input type="text"/>	<input type="text"/>

5. EMPLOYMENT RECORD (most recent first)

Date from	Name / address of employer and nature of business	Final/current salary
<input type="text"/>	<input type="text"/>	<input type="text"/>
Date to	Job title / job function / responsibilities	Reason for leaving
<input type="text"/>	<input type="text"/>	<input type="text"/>

Continued ...



5. EMPLOYMENT RECORD continued

Date from	Name / address of employer and nature of business	Final salary
<input type="text"/>	<input type="text"/>	<input type="text"/>
Date to	Job title / job function / responsibilities	Reason for leaving
<input type="text"/>	<input type="text"/>	<input type="text"/>

Date from	Name / address of employer and nature of business	Final salary
<input type="text"/>	<input type="text"/>	<input type="text"/>
Date to	Job title / job function / responsibilities	Reason for leaving
<input type="text"/>	<input type="text"/>	<input type="text"/>

Date from	Name / address of employer and nature of business	Final salary
<input type="text"/>	<input type="text"/>	<input type="text"/>
Date to	Job title / job function / responsibilities	Reason for leaving
<input type="text"/>	<input type="text"/>	<input type="text"/>

6. TRAINING

Details of training courses attended and awards achieved, including dates, if appropriate



7. SUITABILITY FOR THIS POSITION

Please provide in **no more than 500 words** why you are the ideal candidate to join the Aspire Graduate Programme at South Staffordshire Plc.



8. WHAT ARE YOUR FUTURE ASPIRATIONS?

In no more than 500 words, please outline your future aspirations and how you plan to realise them. Please include any action or steps that you have already taken to achieve your aspirations.



9. REFEREES

Name:	<input type="text"/>	<input type="text"/>
Position:	<input type="text"/>	<input type="text"/>
Company:	<input type="text"/>	<input type="text"/>
Address:	<input type="text"/>	<input type="text"/>
Telephone:	<input type="text"/>	<input type="text"/>
Nature of relationship:	<input type="text"/>	<input type="text"/>

10. VERIFICATION OF INFORMATION

I certify that all information which I have provided is correct.

I understand that any false information given may result in a job offer being withdrawn.

If called to interview, we will require your verification by signing this document:

Signature: _____ Date: _____

Once complete, please save to your desktop and then e-mail your application form to **caroline@aspiregraduates.co.uk**.

Your application will be reviewed by our Graduate Recruitment team. You will be notified via e-mail as to the outcome of your application.

If successful, the next stage in the selection process will be a telephone interview and request for a full CV.